



New York University/NYU School of Medicine
Industrial Liaison/Technology Transfer
650 First Avenue, 6 Floor
New York, NY 10016
(212)-263-8178 phone (212) 263-8189 fax
www.med.nyu.edu/OIL



Materials Registration Document

A Material Transfer Agreement (MTA) requires an accompanying Materials Registration Document (MRD). The MRD must be on file for insurance purposes. MRDs should be completed, signed by both the PI and Department Chair and sent to the Office of Industrial Liaison (O.I.L.) along with the proposed MTA. O.I.L. will process the MTA for institutional signature.

Note that all ATCC, Ogden BioServices Corporation and NIH/CDC/FDA MTAs require a recent lab audit by Environmental Safety.

Materials will be used: IN VITRO IN VIVO

Principal Investigator:

Department:

Phone:

Fax:

E-mail:

Provider:

Contact Name:

Contact Address:

Contact Phone:

Contact Fax:

Contact E-mail:

Material Category: (hybridoma, antibody, protein, cDNA, plasmid, growth factor, chemical, cell line, bacterial, virus, animals, equipment, software, etc.)

Specific Name of Materials:

Materials will be used in conjunction with:

Name of Project(s)

Sponsor

Active/Pending

Names of Individuals who will be working with the Materials:

Health Surveillance: Describe any potential health risks to the individuals who will be working with the Materials and methods to minimize risks.

Security: Describe methods for storing and securing Materials

I have read the Material Transfer Agreement that governs the receipt and use of the Materials and I agree to comply with all the provisions and terms thereof.

I agree to comply with applicable requirements pertaining to shipment, transfer, storage and security of materials as well as any other restrictions for use of the material that have been imposed by the supplier and/or by University regulations.

I agree that the Materials will not be used in connection with human subject, animal subject, or recombinant DNA activity in the absence of (an) approved protocol(s) by the appropriate New York University School of Medicine Committee(s).

Signature Principal Investigator

Date

Signature Department Chair

Date

Forward directly to the Office Industrial Liaison/Technology Transfer along with the original Material Transfer Agreement for execution by the appropriate institutional official.

The enclosed Material Agreement is recommended for approval and execution.

Sadhana Chitale, Ph.D.
Associate Director, Life Sciences
Technology Transfer

Date